



Title: *Delivery Driver/Boothand, Jack's Boat Rental*

Reports to: *Asst Managers / Manager, Jack's Boat Rental*

Location: *Wellfleet, MA*

Status: *Full or Part-time, hourly, non-exempt*

Hours: *20-40 hours per week, flexible schedule
(deliveries can often be scheduled for early mornings and evenings.)*

Salary: *\$18.00 per hour, plus shared tips*

POSITION SUMMARY

DELIVERY DRIVERS ARE TEMPORARY (SEASONAL) EMPLOYEES WHO ASSIST IN CUSTOMER SERVICE AND BOAT TRANSPORTATION FOR JACK'S BOAT RENTAL IN WELLFLEET, MA. OPEN FROM LATE MAY THROUGH MID-SEPTEMBER. THE DELIVERY DRIVER HAS WIDE-RANGING DELIVERY, CUSTOMER SERVICE AND BOAT-HANDLING JOB DUTIES.

DUTIES AND RESPONSIBILITIES

Primary Roles:

- Transport boats and related equipment safely to designated customer locations.
- Assist in fitting customers with proper paddling/sailing equipment.
- Demonstrate safety, transport, setup and storage instructions to customers, as appropriate.
- Answer customer questions and provide superior customer service.
- Maintain locations of all boats in a timely fashion in Jack's reservation system.
- Schedule deliveries to meet customer requirements and minimize delivery times.
- Assist team members to load and unload equipment for deliveries.
- Answer phone calls and in-person inquiries - provide information and manage customer reservations.
- Abide by all Massachusetts state transportation guidelines.
- Ensure customers' safety, fun and complete satisfaction.
- Be an ambassador for Jack's Boat Rental.

Secondary Roles:

- Clean all equipment upon return and prepare it for subsequent rentals when applicable.
- Assist and teach customers to load and unload boats and equipment from their vehicles when applicable.
- Manage point-of-sale transactions for items sold by Jack's.
- Assist in cleaning rental facilities and vehicles to ensure a professional and excellent experience for all.
- Aid with location recommendations for paddling.
- Other duties and responsibilities as assigned.

*** Successful candidates will have the opportunity to make and manage schedules to meet customer requests

QUALIFICATIONS AND REQUIREMENTS

Qualifications include:

- Ability to navigate addresses using GPS and/or maps.
- Willingness and commitment to act in a professional and courteous manner at all times.
- Knowledge of associated skills and equipment associated with non-motorized water sports.
- Detail-Oriented
- Ability to work in a team environment.
- Willingness to be flexible with work schedules.
- Commitment to uphold all policies and protocols at Jack's Boat Rental.

Requirements include:

- Valid United States driver's license
- Clean driving record – no accidents or violations in 24 months
- Able and willing to lift 50 pounds, repeatedly, in each work day
- At least 20 years of age
- Must be available to work between the hours of 8:30 a.m. and 5 p.m. (holidays and weekends included)
 - or available in early morning and evening hours
- Have or willing to obtain basic first aid and CPR certifications
- Must have reliable transportation to and from work site
- Personal interest in outdoor recreation, especially non-motorized watersports
- Knowledge of Cape Cod (or willingness to learn) a plus

HOW TO APPLY

To apply, send cover letter, copy of driver's license, and resume to info@jacksboatrental.com. Put the job title in the email heading. Tell us about your experience with boats, with customer service and your availability for the summer.

Phone inquiries: 508-349-9808

Equal Opportunity Employer